



STATE COLLEGE AREA SCHOOL DISTRICT

Human Resources

131 WEST NITTANY AVENUE • STATE COLLEGE PENNSYLVANIA • 16801-4899

TELEPHONE: 814-231-1051 FAX: 814-231-5009

Date _____

NAME _____
 (print) Last First Middle Email Address

PRESENT ADDRESS _____
 Street (Area Code) Telephone
 City State Zip Code

PERMANENT ADDRESS _____
 Street (Area Code) Telephone
 City State Zip Code

POSITIONS APPLYING FOR: (check the boxes you are interested in applying for)

| | Substitute Teaching | Para-professional | Clerical/ Secretarial | Nurse | Custodial/ Maintenance | Food Service | Transportation | Community Education | Coach |
|------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Substitute | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Part time | N/A | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Full Time | N/A | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Have you ever worked for the State College Area School District? Yes No

If yes, when and in what position? _____ For whom (name of supervisor)? _____

EDUCATIONAL BACKGROUND

| | School or Institution and Location | Major/ Minor | Diplomas, Degrees or Credits Earned | Grade Point Average (GPA) |
|--------------------|------------------------------------|--------------|-------------------------------------|---------------------------|
| High School | | | | |
| College/University | | | | |
| College/University | | | | |
| Graduate Study | | | | |
| Graduate Study | | | | |

EXPERIENCE (Present Or Most Recent First)

| Dates | | Name of Employer and Address | | Your Title |
|-----------------------------|--|------------------------------|---------------------|----------------------|
| From | | | | |
| To | | (Area Code) Telephone: | | |
| Work Performed: | | | Reason for Leaving: | |
| | | | | |
| Name & Title of Supervisor: | | | | Final Yearly Salary: |
| | | | | |

| Dates | | Name of Employer and Address | | Your Title |
|-------|--|------------------------------|--|------------|
| From | | | | |
| To | | | | |
| | | (Area Code) Telephone: | | |

| Work Performed: | Reason for Leaving: |
|-----------------|---------------------|
| | |

| | | | |
|-----------------------------|--|----------------------|--|
| Name & Title of Supervisor: | | Final Yearly Salary: | |
|-----------------------------|--|----------------------|--|

| Dates | | Name of Employer and Address | | Your Title |
|-------|--|------------------------------|--|------------|
| From | | | | |
| To | | | | |
| | | (Area Code) Telephone: | | |

| Work Performed: | Reason for Leaving: |
|-----------------|---------------------|
| | |

| | | | |
|-----------------------------|--|----------------------|--|
| Name & Title of Supervisor: | | Final Yearly Salary: | |
|-----------------------------|--|----------------------|--|

| |
|---|
| Please list activities that you are qualified to supervise or coach: |
| |

Foreign Languages Fluently Spoken _____ Read _____ Write _____

Is there any additional information you would like us to know? _____

GENERAL BACKGROUND INFORMATION

You must give complete answers to all questions. If you answer "yes" to any question, you must list all offenses, and for each conviction provide data of conviction and disposition, regardless of the date or location of occurrence. Conviction of a criminal offense is not a bar to employment in all cases. Each case is considered on its merits. Your answers will be verified with appropriate police records.

Criminal Offense includes felonies, misdemeanors, summary offenses and convictions resulting from a plea of "nolo contendere" (no contest). Conviction is an adjudication of guilt and includes determinations before a court, a district justice or a magistrate, which results in a fine, sentence or probation. You may omit: minor traffic violations, offenses committed before your 18th birthday which were adjudicated in juvenile court and under a Youth Offender Law, and any convictions which have been expunged by a court or for which you successfully completed an Accelerated Rehabilitative Disposition program.

| | | |
|--|-----|----|
| Were you ever convicted of a criminal offense? | Yes | No |
| Are you currently under charges for a criminal offense? | Yes | No |
| Have you ever forfeited bond or collateral in connection with a criminal offense? | Yes | No |
| Within the last ten years, have you been fired from a job for any reason? | Yes | No |
| Within the last ten years, have you quit a job after being notified that you would be fired? | Yes | No |
| Are you subject to any visa or immigration status, which would prevent lawful employment? | Yes | No |

In case of emergency, who should be notified? Name _____

Address _____ Telephone _____

The State College Area School District is an equal opportunity education institution and will not discriminate on the basis of race, color, national origin, sex, disability, age or religion in its activities, programs, or employment practices as required by Title VI, Title IX, Section 504, and Americans with Disabilities Act. For information regarding civil rights, grievance procedures and services, or activities and facilities that are accessible to and usable by disabled persons, contact Linda Pierce, Compliance Officer, State College Area School District, 131 West Nittany Avenue, State College, PA 16801. Phone: (814) 231-1051

The information provided on this application and supporting documentation is true and complete to the best of my knowledge. I understand that falsified information or omissions may disqualify me from employment and may be justification for dismissal if discovered at a later date.

Signature